



Canopy Center

Dane County CASA • Oasis • Parent to Child

SUPERVISED VISITATION POLICY

Visitations take place in an environment where a child's health, safety, and well-being are the top priority. Our goal is for positive and active interactions between child(ren) and their parent. The Family Interaction Specialist (FIS) will help facilitate this goal.

Confidentiality/Notes:

- A FIS will be present and documenting all observations made during the visits. This includes any conversation with either parent directly before, during or after a visit.
- Notes will remain confidential in the file and can only be obtained by a professional via a subpoena or a release of information signed by both parents. Notes will never be given directly to the parents.
- The custodial parent will be given information about the visit only if it benefits the child(ren).

Evaluations and Recommendations:

- Evaluations and recommendations about visitations are not given.
- Evaluations and recommendations for future contact outside of our facility are not provided.
- Visitation exists for the opportunity for parents to spend quality time with their child(ren).

Cancellations:

- If I need to cancel a visit, I will do so by 24 hours prior to the visit.
- If I cancel fewer than 24 hours before a scheduled visit or fail to cancel and no-show, I will be responsible for my payment.
- Consistent attendance is important to my child(ren). Visits may be terminated if visiting parent misses two consecutive visits or establishes a pattern of missed visits.
- If either parent is more than fifteen minutes late, the visit will be cancelled. This does not apply for separate arrivals. (See below in Separate Arrivals.)

Payment:

- Each hour of visitation will be assessed a fee of \$50.00
- Parents are able to split the fee if court ordered or mutually agreed upon.
- I will make my payment at the start of each visit via credit card, cash, or money order. If I do not have my payment, the visit will not take place. If I do not have exact payment, any excess amount will result in a credit towards the next visit.
- If my credit card is declined, I understand that the visit will not take place.

Prior Approval:

- Requests to take still pictures or to bring anyone else to the visit, or on the premises, must be made ahead of time to the FIS.
- Gifts, of any kind, including letters and cards, cannot be given at any time, regardless of the custodial parent's wishes.

Separate Arrivals:

- The visiting parent will arrive 15 minutes early to wait in the visit room. The child(ren) will be brought at the start of the visit. At the end of the visit, the visiting parent will remain in the visit room, up to 15 minutes, until an FIS joins them to walk them out.
- FIS will also separate arrivals/departures if it is believed to be in the best interest of the child.

I understand scheduling will begin upon receipt of the following three items; \$50.00 non-refundable intake fee, signed Supervised Visitation Policy form, Referral Form with contact information

I have read and agree to the above expectations and requirements. I understand that violating many provisions of this policy or making any threatening actions or abusive comments, can result in the termination of visits on a permanent basis.

Signature of Custodial Parent

Date