

CANOPY CENTER

PARENT TO CHILD FAMILY INTERACTION SPECIALIST

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|------------------------|----------------------------------------|-------|----------------------------------|
| Program/Administration | Parent to Child | | |
| Location | 2445 Darwin Road, Ste. 15, Madison, WI | | |
| Job Title | Family Interaction Specialist | | |
| Reports to | Emmy Lita | Title | Parent to Child Program Director |

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|------------------------------------------------|-------------------------------------|
| Type of Position | Hours _____/week |
| <input type="checkbox"/> Full-time | <input type="checkbox"/> Exempt |
| <input type="checkbox"/> Part-time | <input type="checkbox"/> Non-exempt |
| <input type="checkbox"/> Limited-term Employee | |
| <input type="checkbox"/> Intern | |
| <input checked="" type="checkbox"/> Volunteer | |

AGENCY VISION AND MISSION

Our vision is to give every person an opportunity to have a voice in identifying and addressing their needs; and to provide social connections, to fully develop their sense of self and community.
Our mission is to help strengthen families and support children, teens, and adults impacted by trauma and adversity.

POSITION SUMMARY

The family interaction specialist provides supervision services to families involved in CHIPS cases (children in need of protection and services) through Dane County Human Services, as well as to any family in need of supervised family interactions. Parent to Child provides children the opportunity to spend quality time with their parent/parents in a safe and supported environment. Family interaction specialists observe these family interactions and provide objective reports as well as serving as a mentor for the parents and families. A minimum commitment of one year or two school semesters is required.

Please contact volunteercoordinator@canopycenter.org for more information.

QUALIFICATIONS

- Must be at least 19 years old with a high school diploma or G.E.D.
- Complete a Volunteer Application, clear a background check, and attend a volunteer interview.
- Attend trainings specific to the volunteer position.
- Ability to work with a diverse population.
- Ability to maintain confidentiality and objectivity.
- Access to reliable transportation.
- Effective oral and written communication.

Preferred Knowledge and Skills

- Basic understanding or education in family relationships and dynamics.
- Basic understanding or education in child development.
- Bilingual volunteers strongly encouraged to apply.

DUTIES

- Coordinate and facilitate visits, including maintaining contact with parents, children, foster families, social worker/case manager, and Canopy Center staff.
- Observe and report on parent interaction with their child during visits.
- Document and submit all visit notes in a timely manner.
- Report unusual or questionable visits or any concerns immediately to the P2C Case Manager.
- Attend quarterly trainings and case reviews.
- Provide support and resources to families as needed.

TIME COMMITMENT

- Minimum one year or two-semester commitment.
- About 10 hours of initial training.
- A minimum of 1 weekly visit with assigned family with the opportunity to work with more than one family as schedule allows.
- P2C offers supervised visitation services during evenings (3PM-8PM) as well as Saturdays and Sundays (8:00AM-8:00PM).
- Volunteers must not miss more than two shifts per semester.

POSITION BENEFITS

- Direct experience for those interested in counseling, social work, and other related fields.
- Learn about issues facing parents and families with special needs.
- Develop communication and report-writing skills.

TO APPLY

- Visit our website: www.canopycenter.org
- Or Contact: volunteercoordinator@canopycenter.org